

ADL House, Oaklands Business Park,
Armstrong Way, Yate, BS37 5NA

info@adltraffic.co.uk

Scheme Ref: 5226-06

Date: 12th August 2022

Dear Sir/Madam,

**Re: TRAFFIC REGULATION ORDER SCHEME: PROPOSED PERMIT PARKING AREA
AT ELM GROVE, BERKHAMSTED**

I write on behalf of Dacorum Borough Council to advise you of the proposal to alter the existing parking arrangements at Elm Grove, Berkhamsted consisting of the introduction of:

- 1) A Permit Parking Area – permitting only permit holders to park in that area.
- 2) Additional No Waiting at Any time (Double Yellow Line) restrictions – to prevent parking on both sides of Elm Grove.

The proposals have been formulated in response to concerns being raised with regards to non-resident vehicles (consisting of shoppers and commuters) parking on Elm Grove meaning residents are unable to park near to their properties.

These measures are also being proposed for the following reasons:

- To prevent double parking on Elm Grove
- To enable residents to park close to their homes by preventing commuters/shoppers parking on the road (whom would not be eligible for a permit)
- To prevent parking at the junction of Elm Grove and A4251 High Street
- To generally improve the safety and navigability of Elm Grove for road users

The proposed restrictions plan is attached to this letter. On the flip side to this letter, I also include some general information with regards to Permit Parking Areas within Dacorum Borough Council.

You are receiving this letter for information as a resident or business in the vicinity of the proposals, whom may be affected. Your engagement in this process would be greatly appreciated.

We would be most grateful if you, as a resident of the road, would be in favour of being included in the potential Permit Parking Area. Please issue your comments to info@adltraffic.co.uk or to the above postal address.

The feedback received during this consultation will enable the Council to decide how to proceed with this Traffic Regulation Order.

The deadline for responses is **noon on Friday 9th September 2022**. Many thanks for taking the time to read this letter and for your participation in the consultation process.

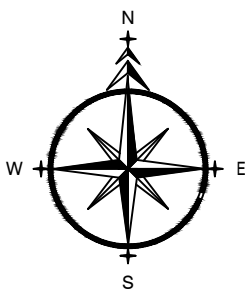
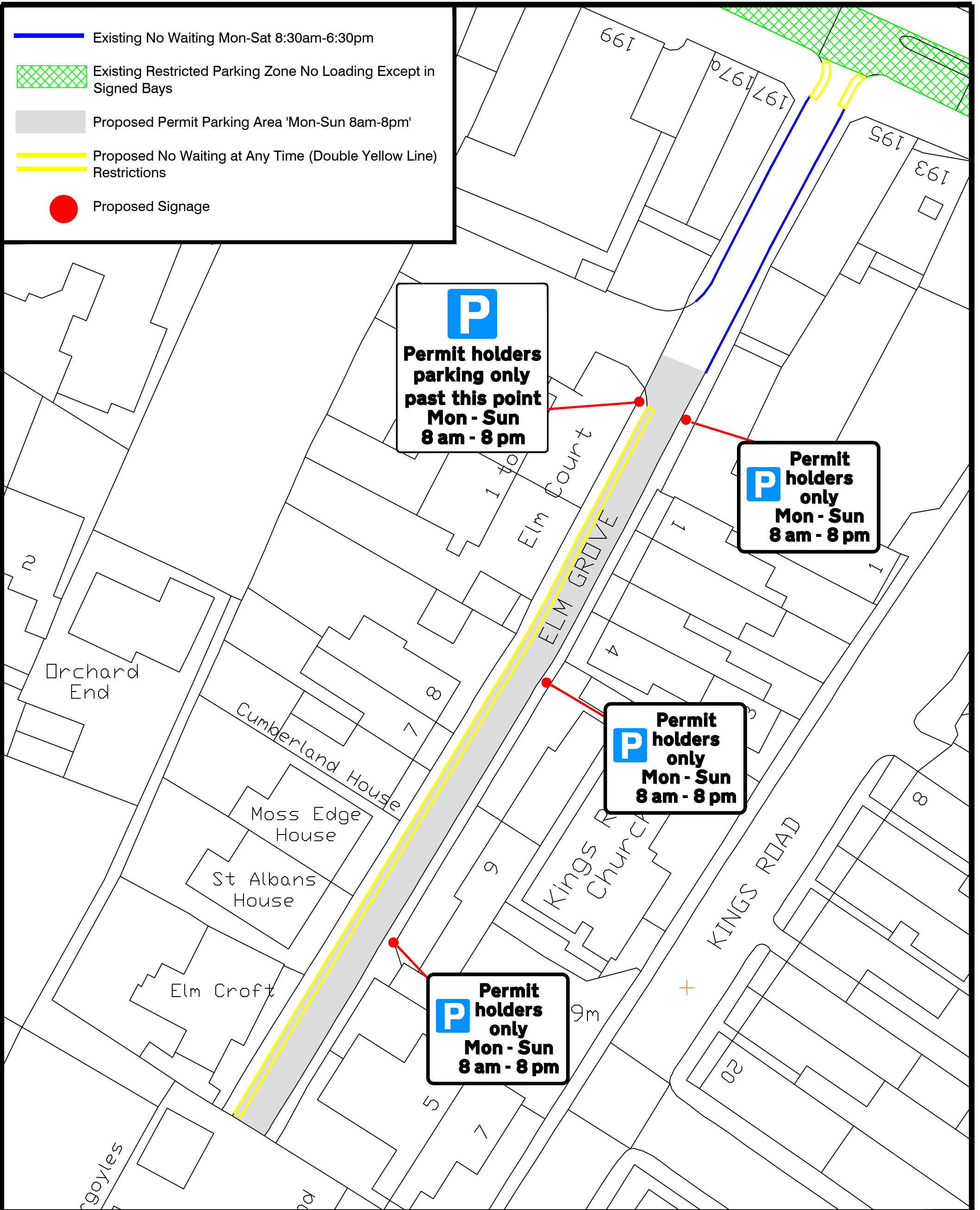
Yours sincerely,

**WILL COX BSC (HONS), GRADCIHT
GRADUATE TRAFFIC ENGINEER**

General Information Regarding Permit Parking Areas

- Any resident who resides within the boundary of a Controlled Parking Zone in Dacorum is entitled to three permits (one permit per resident only, up to a maximum of three per household). The first permit in a household is £40. The second permit is £60 and the third permit is £80 each. If you are a disabled badge holder driver your permit is free of charge. Permits for motorbikes are £20 each.
- Those residents are entitled to purchase a yearly limit of virtual visitor sessions totalling 700 hours. We allow senior citizens to purchase them for half price and they are also allowed double the allocation (1400 hours in this instance). If a resident has a Dacorum Card then they can purchase their visitor sessions for half price, but they do not get double the allocation.
- We also allow residents to purchase four long stay visitor permits (valid for one week each). Again, senior citizens are allocated eight per year and can purchase them for half the price. If a resident has a Dacorum Card then they can purchase their long stay visitor permits for half price, but they do not get double the allocation.
- Our permits and visitor sessions are virtual and can be obtained via the Imperial Solutions Permits Marti permit system. No paper permits need to be displayed within the windscreen
- We do not allow permits to residents of developments within a zone that already have their own off street parking area (e.g. flats with under croft parking for example).
- The resident must be the registered keeper or permanent user of the vehicle. If the resident is the regular user of a company vehicle, or a lease or hire vehicle, it may also qualify but we will need to see proof in the form of a company letter using company letterhead.
- The vehicle must not be longer than 5.25m, or taller than 2.3m
- If a resident needs to use a specially adapted vehicle for work (for instance, a gas fitter or AA patrol) they may be eligible for an extra permit. Company cars do not qualify. These residents must show that the vehicle is essential to their livelihood, and that there are no alternative parking spaces available.
- A work vehicle permit is £60. To qualify, vehicles must not be longer than 5.25m, or taller than 2.3m.
- If a residents needs do not match the normal permit criteria, we may be able to grant them a special permit. For instance, if their health means that they depend on visits from family carers on a routine basis, and they need a permit for their family carers to use when they visit, we may be able to help. When residents apply for a special permit, they will need to provide supporting evidence of their circumstances, we usually ask for a letter from their GP. We sometimes issue a paper permit
- Businesses with addresses that are located within a zone may qualify for a single business permit for up to two operational vehicles. The cost of these permits is £300 per year. Residents can apply for a business parking permit if there is no space to park within the boundary of their premises. They have one or more operational vehicles registered to the business, and they are registered for business rates. Each business in a Controlled Parking Zone can have up to two registration numbers registered on the permit, but both vehicles must be operational vehicles. An operational vehicle is one that is used for collections and deliveries. A vehicle must be less than 5.25 metres long and no more than 2.3 metres high. If a vehicle is only used to get to and from work, it does not count as an operational vehicle. Business permits can only be used in the Controlled Parking Zone that it was issued for.

-  Existing No Waiting Mon-Sat 8:30am-6:30pm
-  Existing Restricted Parking Zone No Loading Except in Signed Bays
-  Proposed Permit Parking Area 'Mon-Sun 8am-8pm'
-  Proposed No Waiting at Any Time (Double Yellow Line) Restrictions
-  Proposed Signage



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 4. ALL DETAILS TO BE CONFIRMED ON SITE AND ON A TOPOGRAPHICAL SURVEY.
 5. ALL TRACKS ASSUME GRADIENTS AND CAMBERS DO NOT EXCEED 1:50 AND 1:40 RESPECTIVELY OTHERWISE VEHICLE MANOEUVRABILITY MAY BE AFFECTED.
 6. ALL LAND OWNERSHIP DETAILS, EXTENT OF ADOPTED HIGHWAY AND RIGHTS OF WAY TO BE CONFIRMED.
 7. ASSUMES ALL LANDSCAPING CAN BE ALTERED AND NO TREES ARE SUBJECT TO TPO.
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AMENDMENTS

REF.	DATE	DESCRIPTION

ADL Job No. 5226-06

Project Elm Grove Berkhamsted			
Title Proposed Restriction Alterations			
Date April 2022		Drawn WW	
Checked TH	Date 28.04.22	Approved TH	Date 28.04.22
Scale NTS@A3	Drg No. 5226-06-001		Rev.