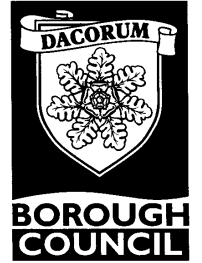


Housing Benefits

Request for safeguard payment to landlord



Claimant's name:

Claimant's address:

Landlord's name:

Landlord's address:

Case number:

Please explain the reasons why a safeguard payment is needed.

Name of person making request: (Capital Letters) _____

Relationship to claimant: (e.g. Claimant, Landlord etc) _____

Signed: _____

Date: _____

Please return to:
Housing Benefits
Dacorum Borough Council,
The Forum,
Hemel Hempstead,
Herts, HP1 1DN

Telephone: 01442 228000

Evidence provided to support safeguard payment request

Please tick the box to show what evidence is being provided with this form

Tick (✓)	Reason for request	Evidence needed
<input type="checkbox"/>	Learning disability	Written evidence from Adult Care Services, Care Worker, DWP, Supporting People Team, GP, other qualified medical practitioner
<input type="checkbox"/>	Medical condition	Written evidence from Adult Care Services, Care Worker, Supporting People Team, GP, other qualified medical practitioner
<input type="checkbox"/>	Illiteracy, or inability to speak English	Written evidence from support worker, advice agency etc
<input type="checkbox"/>	Addiction to drugs, alcohol, gambling	Written evidence from Adult Care Services, Care Worker, Supporting People Team, GP, other qualified medical practitioner, support organisation for people with addictions, Probation Service.
<input type="checkbox"/>	Fleeing domestic violence	Written evidence from support organisation, advice agency
<input type="checkbox"/>	Leaving prison	Written evidence from support organisation, advice agency, Probation Service
<input type="checkbox"/>	Severe debt problems	Written evidence from support organisation, advice agency,
<input type="checkbox"/>	Inability to open a bank account	Written evidence from banks, money advisors
<input type="checkbox"/>	Inability to use an existing bank account	Written evidence from banks, money advisors
<input type="checkbox"/>	Receiving support from homeless charity / council homelessness section	Written evidence from charity / council homelessness section
<input type="checkbox"/>	Rent arrears, or consecutive missed rent payments	Rent records, and letters to show attempts which have been made to collect monies
<input type="checkbox"/>	Other (including requests for direct payment to help secure or retain a tenancy)	Please specify evidence being provided:

Dacorum Borough Council makes payments of Housing Benefit to landlords by direct credit into a bank or building society account. If the landlord does not currently receive Housing Benefit payments from us, please provide the account information by completing the form below.



Landlord account information for Housing Benefit safeguard payment	
Landlord name	
Landlord address	
Landlord reference (if known)	

Please send direct payments of Housing Benefit into the account detailed below if the safeguard request is accepted:

Sort code

Account number

Roll number (needed for some building society accounts)

Name account held in

Bank / building society name

Branch

Signature

Name

Date