

Council Tax



DISABLED BAND REDUCTION

Insert name and address:

Account Number, if known
(located on your last bill or notice)

Please complete and return this application form for a reduction on your Council Tax. Your application will be considered and we will notify you of the decision in writing. A reduction will be awarded only when the Council is satisfied with the application and if further information is required, we will request this from you.

Name of disabled person

(The disabled person must be living in the dwelling for which the reduction is being sought)

Reasons for applying

Please tick the relevant boxes:

Yes / No

Extra space to allow for the use of a wheelchair, which is used indoors by a resident of the property.

An extra bathroom or kitchen (not toilet) to meet the needs of the person with the disability

Another room mainly used by and required for the person(s) with the disability (not a kitchen, bathroom or toilet)*

*Please note: The room's use must be changed from its original or intended purpose. The adaption must be in order to meet the person(s) with a disabilities needs.

DD

MM

YYYY

When do these conditions apply from?

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Please explain how the room meets the needs of the disabled person(s) in box below

DECLARATION

To support your application please provide a note from a doctor, or other qualified professional such as a social worker, confirming that the resident with a disability needs the extra space or room

Please tick below

I enclose supporting information

I declare that my circumstances and the information provided above is to the best of my knowledge, true and accurate. I understand that supplying false information will result in the discount being removed, also that if my circumstances change I will immediately notify Dacorum Borough Council.

Name
(CAPITAL LETTERS)

Signed

Daytime telephone

Email Address

Date

Please return application to:
Council.tax@dacorum.gov.uk

Or by post to:
Council Tax Department
Dacorum Borough Council
The Forum, Marlowes
Hemel Hempstead
HP1 1DN

Dip Code: Apdisabr

Council Tax

Disabled Reduction



When can I apply?

If you have adapted your home to meet the needs of a disabled person who lives there, and he or she is permanently and substantially disabled, you may be entitled to a reduction in the amount of Council Tax you have to pay

The adaptations that qualify are:

- A room (not a kitchen or bathroom), mainly used by the disabled person;

(Please note: the room must not be able to be used for its original and intended purpose.)

The room must be adapted or altered to meet the person(s) disability or needs.)

- An extra kitchen or bathroom needed to meet the disabled person's needs; or
- Enough floor space for a wheelchair that is used indoors.

Small modifications alone (e.g. a stair lift or bath hoist) are not reasons for us to grant relief.

The property must be the disabled person's main home.

Until 1 April 2000 you could not apply for a disability reduction if your property was in Band A. If you have been previously turned down for this reason, you can apply again.

How do I apply?

If you think you meet these conditions, fill in the Disabled Band Reduction Form and send it back to us. Our inspector will call to arrange a visit to your property to decide if you are entitled to the reduction.

What happens if I qualify?

We will send you out an adjusted bill, charging you as if your property were in the valuation band below the one the Listing Officer has given it.

If your property is already in the lowest band (A), you will get a reduction of one ninth of the band D charge. If you qualify for disabled relief, you will still be entitled to any other benefit or discount you may already receive on your Council Tax bill.

We will keep any information you provide on the application form on our system, and we may check it with other information we have. We may also give it to other council departments such as Housing Benefit. This is allowed under the Data Protection Act 1998.

If you knowingly give us false information to obtain a reduction, you may incur a penalty and as a result any discount or reduction will be removed.

If we give you a reduction and the circumstances of the household change, you must notify us within 21 days.

The information given here is for guidance only and is not a full definition of the law.

Should you have any questions relating to this application, please contact our customer service unit on 01442 228000 or e-mail council.tax@dacorum.gov.uk